Promotion and Tenure Committee (PTC), AY 2024-25
Columbia Engineering - Full Professor Promotion Guidelines

[Faculty Handbook](#) -
Professors are scholars and teachers holding the doctorate or its professional equivalent who are widely recognized for their distinction.

A.   Summary – Qualifications for Full Professor Promotion

   a.   Demonstrate continued research excellence with substantial new scholarly accomplishments post-tenure and evidence of international scholarly leadership in their respective field or discipline.

   b.   Dedication to teaching plus a strong track record of service, with continued commitment to the mission of the department, school, and the university.

   c.   Demonstrate continued ability and leadership to sustain a robust research program and secure research funding (as PI or co-PI on current grants), with positive outcomes of research mentoring (e.g. students, postdocs).

B.   Procedure for nomination and consideration

   a.   All nominations for promotion are submitted by the candidate's department, with the department vote conducted in accordance with its by-laws and agreed-upon promotion process.

   b.   Required candidate documents: CV, summary of accomplishments post-tenure, research statement, teaching/mentoring statement, service statement, 4-6 representative papers with a cover page.

   c.   Required department documents: Nomination letter (must cover the qualifications listed above), referee list (follows the same format as those for tenure, and should contain about 12-16 referees, including 10-12 without COI; all referees must be recognized leaders in the field and at the rank of Full Professor or equivalent).

   d.   After the Department, SEAS Promotion and Tenure Committee (PTC) have reviewed the case, the Dean will make the final decision regarding the nomination.

e. If approved, the case will be submitted to the Provost's Office for final Trustees' approval.

f. *Note: If the candidate holds a joint or interdisciplinary appointment, promotion approval is required in both departments and/or schools*