1)  **ON YOUR WORK COMPUTER**

a) Get your work computer IP address
   - On your work computer, open a web browser and Google search “my ip”

![Google](image)

b) Record the IP the results you see as this will be the IP address you will be remoting to. Please leave your computer turned on!

![IP Address](image)

2)  **ON YOUR HOME COMPUTER**

a) Log into the Columbia VPN, you must set up your Multi-Factor authentication (Duo).
   - For installation and connection instructions, see [https://cuit.columbia.edu/install-vpn](https://cuit.columbia.edu/install-vpn)
   - For Multifactor Authentication set up instructions, see [https://cuit.columbia.edu/mfa#/text-1839](https://cuit.columbia.edu/mfa#/text-1839)

b) Click Start, start typing and open “Remote Desktop Connections”
   - This will bring up the following:
c) Fill in your IP address you recorded in the Computer: field and click Connect.

d) Enter your login credentials in the format of adcu\UNI and your password.

e) You should be connected now!