ADVISING CONTACTS

Your Advising Network:
- Berick Center for Student Advising
  https://www.cc-seas.columbia.edu/csa
- Instructors
- Your Faculty advisor
- Peer Advisers
  https://www.cc-seas.columbia.edu/csa/peer_advising

Who Can Help?
Contact one of your many advisors, and/or one of the resources below – each is part of your advising network and they are all here to help you:

Berick Center for Student Advising:
403 Lerner Hall, x4-6378
https://www.cc-seas.columbia.edu/csa

Financial Aid Office:
618 Lerner Hall, x4-3711
http://cc-seas.financialaid.columbia.edu/

SEAS Undergraduate Student Affairs:
Vice Dean for Undergraduate Programs
Barclay Morrison
bm2119@columbia.edu
212-854-6277

Associate Dean for Undergraduate Student Affairs:
Leora Brovman
lb2258@columbia.edu
212-851-9367

Public Safety:
For all emergencies on campus call 212-854-5555
For emergencies off campus that require the NYC Police, Fire Department or Ambulance service dial 911

Medical Services:
John Jay Hall 4th Floor
x4-7426, M-R 8-6:30pm, F 8-5pm, S 10-3:30pm
http://www.health.columbia.edu/

RESOURCES

Registrar
http://registrar.columbia.edu/

Add/Drop
http://registrar.columbia.edu/content/registration-adjustment-form-add-drop-classes

General SEAS Requirements
http://bulletin.engineering.columbia.edu/undergraduate-programs

Department Requirements
http://bulletin.engineering.columbia.edu/departments-and-academic-programs

Online Bulletin
http://bulletin.engineering.columbia.edu/

Student Services Online
https://ssol.columbia.edu/

Academic Calendar
http://registrar.columbia.edu/event/academic-calendar

Engineering Events
http://events.engineering.columbia.edu/

Career Resources
http://engineering.columbia.edu/career-development-opportunities
http://www.careereducation.columbia.edu/

Student Organizations
http://www.columbiaesc.com/
http://engineering.columbia.edu/engineering-student-organizations

Student Life
https://www.cc-seas.columbia.edu/studentlife/

Study Abroad
http://columbia.studioabroad.com/

Student Conduct
https://studentconduct.columbia.edu

Student Guide to Undergraduate Advising

Departments, Programs, & Majors

Applied Physics & Applied Math
Applied Physics
Applied Math
Materials Science
200 Mudd Building

Biomedical Engineering
351 Engineering Terrace

Chemical Engineering
801 Mudd building

Civil Engineering & Engineering Mechanics
Civil Engineering
Engineering Mechanics
610 Mudd Building

Computer Science
Computer Science
Computer Engineering
450 Mudd Building

Earth & Environmental Engineering
918 Mudd Building

Electrical Engineering
Electrical Engineering
Computer Engineering
1310 Mudd Building

Industrial Engineering & Operations Research
Industrial Engineering
Engineering Management Sys.
Financial Engineering
Operations Research
315 Mudd Building

Mechanical Engineering
220 Mudd Building
ACADEMIC INFORMATION

General requirements for Undergraduate students  http://bulletin.engineering.columbia.edu/undergraduate-programs

Department specific requirements  
http://bulletin.engineering.columbia.edu/departments-and-academic-programs

Fall 2016
- Sept 6: First day of classes
- Sept 16: End of change of program period
- Oct 20: Midterm date
- Nov 7: Academic holiday
- Nov 8: Election day holiday
- Nov 17: Last day to drop course/elect pass/fail
- Dec 12: Last day of classes
- Jan 4: Grades due

Spring 2017
- Jan 17: First day of classes
- Jan 27: End of change of program period
- Mar 6: Midterm date
- Mar 13: Spring recess begins
- Mar 23: Last day to drop course/elect pass/fail
- May 1: Last day of classes
- May 5: Final exams start
- May 15: SEAS Class Day
- May 17: Commencement

COURSE INFORMATION

Course Load:
Student typically register for 15-17 credits per semester. Students must register for no fewer than 12 credits per semester to maintain full-time student status.

Directory of Classes:
Resource listing Columbia University Classes offered during a given semester, including the day, time and location of the class. http://www.columbia.edu/cu/bulletin/uwb/

Combined Plan Programs:
http://bulletin.engineering.columbia.edu/combined-plan-programs

Joint Programs:
http://bulletin.engineering.columbia.edu/joint-programs

Student Research Involvement Program (SRIP):
Students can participate in a number of Faculty research projects through SRIP. http://engineering.columbia.edu/student-research-involvement-program.

Major Declaration:
SEAS students declare their major in the fall of sophomore year. Advising in the spring of the first year can be critical for course selection in some majors.

Departmental Open Houses:
Departments host open houses in the spring semester for first and second year students to meet faculty, upperclass majors, and fellow students. This is a good opportunity for students to learn about the major.

Double Major:
It is extremely difficult to double major in SEAS. Students are not allowed to double count classes from one major to the other. Students who wish to double major have to complete a double major form listing all the courses for each of the majors, which has to be signed off by both departments.

Minors:
Students can minor in liberal arts or engineering fields. Minor requirements are reviewed and approved by the Center for Student Advising.

ADVISING

Seek out and engage with your team of advisers in the Berick Center for Student Advising, your department, the Center for Career Education and other campus partners. Be proactive! Your adviser will not know your needs unless you tell them!

Your role:
- Advising is a two-way relationship
- Be proactive and let your adviser know you want to meet
- Have an agenda of the things you want to explore with your adviser
- Don’t wait until the day you need an answer to reach out to your adviser
- Follow-up on referrals and resources suggested by your adviser
- Recognize that advising isn’t a person but a process
- Don’t expect your faculty adviser to have all the answers to all your questions

Your adviser in the Berick Center for Student Advising will advise you on:
- First and second year requirements
- Non-technical requirements, general degree requirements and electives
- Any other issues, life concerns or questions
- Additional resources and support mechanisms

Your faculty (major) adviser can:
- Help select appropriate courses to meet major requirements
- Discuss possible career options/post-graduation plans
- Professional role model and mentor
- Discuss research and internship opportunities

After declaring your major, you will be assigned a major adviser in the fall of your sophomore year

You can discuss with your faculty adviser:
- Academic plans and course selection
- Post-graduate plans/graduate school
- Personal recommendations
- Life concerns, i.e. time management or stress/wellness, extracurricular activities